AdvancED Quick Survey Instructions

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Login

- 1. Go to www.advanc-ed.org.
- 2. Click on Log In.
- 3. Enter email address and your AdvancED password.
- 4. If you've forgotten or don't have a password, click "Request Password" and follow the instructions.

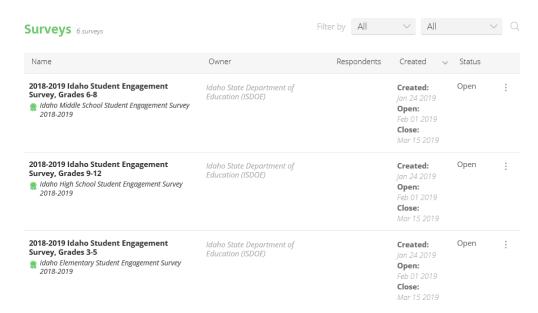
If you have trouble logging in, email helpdesk@advanc-ed.org and they will send you an invitation to access the tools. Request a password and log in (Invitation good for 72 hours).

Access eProve Surveys

Click on "Go to surveys' under the eProve Surveys logo.



The 3-5, 6-8 and 9-12 surveys for this project live on the landing page. The surveys you will see depend on your grade level structure. The name of the survey, owner, respondents and other functions can be accessed from this page.



Sharing Access

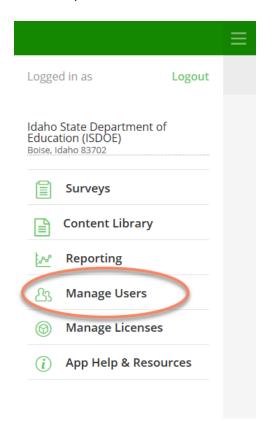
The Head of Institution may want to assign other administrators as users of eProve Surveys.

Click on the "hamburger" icon in the top left corner.



Surveys 6 surveys

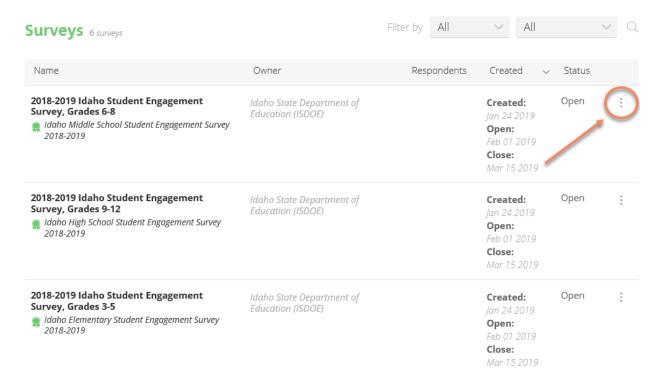
Then click on "Manage Users" in the drop down.



Add users as desired, either as viewers, editors, or administrators.

Generating Reports

It's easy to generate reports from the school or district dashboards. Click on the three vertical dots at the right side of the survey name, then click "generate report". Note that Item analysis is available and reporting can be disaggregated for individual school level reports from the district platform.



Multiple other types of surveys and inventories are available and can be distributed if needed. Custom surveys can be developed. Contact AdvancED for support at one of the following email addresses:

dkleinert@advanc-ed.org

clanderson@advanc-ed.org

helpdesk@advanc-ed.org